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Date Date Date Date Date

**MEETING OF THE  
ORWELL SELECT BOARD**

**January 9, 2012**

**7:30 p.m.**

**Town Office**

**NOT APPROVED**

**Select Board: Paula Barnes  
Walker James  
Carla Ochs  
Roland Simmons  
Miles Tudhope**

**Present: Allen M. Alger  
Allen R. Alger  
Robert Arnebold**

**Mary Dodge, Addison County Readers  
Russell Young**

**Susan Ann Arnebold, Clerk**

The regular Select Board meeting was called to order at 7:30 p.m. by Roland Simmons, Chair.

**1. CITIZENS COMMENTS.**

None.

**2. HIGHWAY REPORT.**

a. Road Foreman Report – The Highway work the past few weeks has mainly been chasing rain and ice with sand, using quite a bit to cover. Randy Jones [State Highway Sudbury Garage] offered the Road Crew 200 yards of sand that he had to remove from the State shed to make room for liquid tanks, with the agreement that they can get a load here and there. Allen M. Alger agreed with the idea.

The State announced that someone needs to be designated to be trained on the UST set up as Class 1, 2 or 3 operator. At this time Allen M. Alger does the weekly UST chores. More information is needed before a decision on training can be made.

The Griswold Lane culvert work has been completed as voted. The road sign, as required, is up at the intersection of Fisher Road and Griswold Lane north end, along with a pile of material.

b. Dump Truck Mack '04 Body – The repair on the body is complete, is now working, but the metal is down from 3/16 to 1/16 and is frail. The Mack has 130,000 clocked miles. Discussion ensued.

After inspecting the truck, Roland Simmons felt that it makes more sense to replace the body to extend the truck life another 7-8 years.

The Select Board asked the Road Foreman to check on prices for the next meeting.

c. Certificate of Highway Mileage – The yearly certificate of mileage report was reviewed. There are no changes in mileage for Orwell.

**Paula Barnes moved to sign the certificate of highway mileage, year ending February 20, 2012, with no changes. Carla Ochs seconded the motion. The motion passed – 5 Yes 0 No.**

d. FEMA Repairs – Young Road and Fisher Road have repairs scheduled that should be paid under FEMA storm grants.

There are some road mitigation repairs that the Town should apply for under a hazardous mitigation grant [at 75%-25%] for the following areas: Royce Hill at LaDuc's, Daigneault Hill and Singing Cedars Roads. The Select Board will need information on these projects for the next meeting.

**3. MINUTES.**

Miles Tudhope moved to approve the minutes of December 27, 2011, with the following change – section 2b. delete words “for it” and replace with “for any additional costs”. Walker James seconded the motion to amend. The motion passed – 5 Yes 0 No.

**4. PAYMENT OF BILLS.**

Paula Barnes moved to pay the General Fund orders in the amounts of \$12,505.82, and \$25,715.60 for the second GZA payment, and the Town and Sewer payrolls. Carla Ochs seconded the motion. The motion passed – 5 Yes 0 No.

The GZA statements will be sent to the FEMA representative who states that Orwell should receive some percentage of the total – possibly \$7,500 towards this engineering expense.

**5. SEWER REPORT.**

a. State Monthly and Quarterly Reports - Roland Simmons reviewed and signed the State monthly and quarterly reports on Friday last.

b. 2012 Budget - The Select Board went over the figures for the Sewer Budget for 2012.

**6. TREASURER’S REPORT.**

None.

**7. OLD BUSINESS.**

a. Payroll – 2012 Budget – Discussion began on the payroll budget.

Miles Tudhope moved to go into Executive Session for personnel evaluations at 8:40 p.m. Carla Ochs seconded the motion. The motion passed – 5 Yes 0 No.

Carla Ochs moved to come out of Executive Session at 9:15 p.m. Paula Barnes seconded the motion. The motion passed – 5 Yes 0 No.

Paula Barnes moved to increase the pay schedule of positions under the Select Board purview by 4% for 2012, with the exception of Elizabeth Walker who will receive an increase of \$1.00 per hour. Carla Ochs seconded the motion. The motion passed – 4 Yes 0 No. 1 Abstain [Miles Tudhope].

Paula Barnes moved to add the following two holidays, Martin Luther King Day and Presidents Day, to the Town employee personnel policy. Walker James seconded the motion. The motion passed – 3 Yes – 2 No. [Roland Simmons, Miles Tudhope].

Work on the General Fund 2012 budget continued.

b. HSA – Roland Simmons reported that the Road Crew has chosen Lake Sunapee Bank to administrate HSA’s for both Dean Hanson and Allen M. Alger. Discussion followed.

Paula Barnes moved to authorize the Select Board Chair to set up the Town Highway employees’ HSA and to sign orders to start the contributions to the HSA’s for Dean Hanson and Allen M. Alger. Miles Tudhope seconded the motion. The motion passed – 4 Yes 0 No 1 Abstain [Roland Simmons].

c. O’Shea Quote – After reviewing the information received from PACIF concerning the new coverage for Fire and First Response, Roland Simmons stated that no additional policies would be needed

because that coverage now is under PACIF.

The new PACIF coverage, with no increase in premium, more than includes coverage that was previously purchased from a separate agency.

d. Evaluations – This was covered during executive session.

e. LED Street Lights - Efficiency Vermont recommended that the first step is for the Select Board to set up a Street Lights committee to review the Orwell street lights for possible changes and to work with Efficiency Vermont. Walker James will head this committee. The contact person assigned to this project is the Clerk of the Board.

**If citizens are interested in giving input or in being on this committee, the Select Board encourages them to come to the next Select Board meeting, January 23, 2012.**

## 8. NEW BUSINESS.

a. Addison County Readers – Mary Dodge presented a brief description of this reading program and will be seeking a contribution from the voters apparently this year.

b. Fire Department Invitation – Louis Hall hand delivered an invitation to the Select Board members and spouses to come to a dinner at the Fire House on January 14, 2012, 6:30 p.m. Roland Simmons is to let him know by Wednesday who will be coming.

## 9. OTHER BUSINESS.

a. Hazardous Mitigation Plan Sign Sheet – The Hazardous Mitigation Plan is complete and the document was received today for resolution vote and signatures as follows:

**“Selectperson Paula Barnes, offers the following resolution and moves its adoption. Seconded by Selectperson Carla Ochs.**

Resolve: That in order to provide for sustained actions to reduce or eliminate long-term risk to people and property for hazards and their effects in the Town of Orwell, The Town Selectboard deems it advisable and in the best interests of the community to approve the attached Hazard Mitigation Plan.

Passed and approved this 9<sup>th</sup> day of January, 2012. Signed Roland Simmons, Chair, Town of Orwell, Vermont. ATTEST: Susan Ann Arnebold, Town Clerk.”

b. Tulip Insurance Program – Roland Simmons received an inquiry concerning the use of the Fire house for other than municipal entities. Discussion followed.

The PACIF program explains that the Select Board must enforce the Tulip program for any non municipal entities using the Fire Station. ***Please see attach sheet.***

## 10. ADJOURNMENT.

**Carla Ochs moved to adjourn the meeting at 10:00 p.m. Paula Barnes seconded the motion. The motion passed - 5 Yes 0 No.**

Respectfully submitted,

Susan Ann Arnebold

Clerk of the Board