

**MEETING OF THE  
ORWELL SELECT BOARD**

**April 14, 2008  
7:30 p.m.  
Town Office**

**Select Board - Paula Barnes  
Walker James  
Carla Ochs  
Roland Simmons  
Peter Young**

**Present: Allen M. Alger, Road Foreman James Oldenburg  
Allen R. Alger  
Arnebold, Robert G  
Susan Ann Arnebold, Clerk**

The meeting was called to order at 7:28 p.m., by Roland Simmons, Chair.

**1. CITIZENS COMMENTS.**

James Oldenburg learned that the Road Crew plans to do some rock work near his property and asked the Select Board to notify him when this work will be scheduled. His concern is that when the pounding starts the whole wall may come down. Discussion ensued. The Road Foreman will work with James Oldenburg and will notify him when the work is to be done.

**2. HIGHWAY REPORT.**

a. Road Foreman Report - The Road Foreman swept the Park and Roberts Street last Saturday and hopes to do some intersections. Grading and closing pot holes are in process.

The loader blew a hose and a spare one was at the shop to enable a prompt repair.

Komatsu sent down a loader unit that the Road Crew had all week to work with. This loader used only 11 gallons of fuel. Literature was received from John Deere and a quote is due to come in.

b. State Environmental Study - Town Garage - The Town Garage was viewed by a State Environmental representative. Many suggestions were given such as changing the floor drain, and adding an oil separator. Ground faults were reviewed. The suggestions were positive and will help to keep the Town Garage in compliance. Basically things look good. An official written report will be sent to the Town.

c. CAT Rep - The CAT people prefer to bring down a unit to the Town Garage during the day, but if the Select Board wishes, they will come to a Select Board meeting. This will need to be warned by Friday if it is scheduled for a Saturday. The Road Foreman will make arrangements with the CAT people.

d. Komatsu Report - Komatsu delivered a quote for their loader as promised.

**3. MINUTES.**

Paula Barnes moved to accept the minutes of the regular meeting of March 24, 2008, as written. Peter Young seconded the motion. The motion passed - 5 Yes 0 No.

**4. PAYMENT OF BILLS.**

Paula Barnes moved to pay the General Fund orders in the amounts of \$23,735.19, and

**\$2,118.99, the Sewer orders in the amount of \$744.80, and the Town and Sewer payrolls. Carla Ochs seconded the motion. The motion passed - 5 Yes 0 No.**

#### **5. SEWER REPORT.**

Roland Simmons reviewed and signed the monthly and quarterly Treatment Plant reports.

#### **6. TREASURER'S REPORT.**

Roland Simmons reported on his findings from the Treasurer concerning the last financial report figures, giving the break down of the amounts in question. Most of these were for 2007 deposits that were not made until 2008.

Roland Simmons, as voted at the last Select Board meeting, signed a tax anticipation note for \$400,000 for 3.25%.

#### **7. OLD BUSINESS.**

a. Furnace Cleaning Town Office - The Town Clerk reported that the furnace has been serviced. The report is that the furnace is old and the fire box is showing age. The Select Board will consider the possibility of a replacement in the next several years.

b. Town Office Lights - Another light fixture had to be repaired at the town office. The Select Board will consider, on the recommendation of the electrician, replacing the 32 year old fixtures.

c. Town Energy Coordinator - The Select Board is considering appointing an Energy Coordinator as recommended by Regional Planning. Roland Simmons will ask Richard Buxton, Sr. if he would be interested in this position. It will be mainly to attend ACRP meetings to keep updated on what the State and local area are doing toward greener energy.

#### **8. NEW BUSINESS.**

a. Green Up Day - Vests - Cindy Watrous informed Roland Simmons that there are bright colored vests available to use from Green Up and this would be a good idea for the Clean Up crew. The Select Board agreed, so hopefully there will be about 10 vests available to be used on May 3, 2008, at the Town Garage.

b. Clean Up Day - Casella sent a confirmation letter of what they are supplying along with costs. Roland Simmons called Elnicki of Earth Waste to give the date of Clean Up and hopes to get a return call for confirmation. The fliers are ready and will be available at the Town Office and Town Garage.

c. Dog Census - The dog census, as required by Statute, has yet to be done. Discussion ensued. The Select Board will consider asking a citizen, who has expressed interest in this project.

d. Dog Fees - It is costly for the Town to continue processing delinquent dog licensing. State law licensing dogs is an important part of the animal and rabies control program. Discussion followed.

**Paula Barnes moved to place a surcharge, on the delinquent fees only, of \$8 [\$15 & \$19] as of May 1, 2008. Carla Ochs seconded the motion. The motion passed - 4 Yes 0 No**

[Peter Young at this time was not at the meeting having left to answer a family emergency.]

e. PACIF Building Evaluation - Roland Simmons informed the Select Board that a PACIF representative, beginning in April, will start looking at all covered properties to appraise them. The process should be completed within the next three years.

f. Parade Committee - The Memorial Day Parade will be held on May 25, 2008. Line up begins at noon and the parade at 1:30 p.m. The Select Board should have a good idea by the next regular meeting who will be participating in the Parade.

g. Stevens Advanced Driver Training - There will be two places where this training is scheduled this year. At Pownal May 5-6-7 and the May 8 & 9 at Concord, NH airport. The training is free along with lunch to members of PACIF for volunteer firefighters and municipal employees. Classes run from 8 to 4. and participants must be at least 18 years of age. This is not a good time for the Road Crew.

h. School Building Committee Meeting - Roland Simmons reported that he attended the first meeting on April 9, 2008. The following are the committee members:

School Board - John Tester & Julie Disorda; Principal, Sue DeCarolis; Teacher/School Representative Marcie Hoenes; Custodian/School Rep Richard Ladd, ARSU Ron Ryan; Select Board Ted Simmons; At large Reps Melanie Tupper and Ray Papandrea.

The plan is to do an investigation of the school buildings. The School Board is investigating putting up a building as an addition to the school, adding a room to the school that would take care of the cafeteria and full size gym. There is no State funding. Further research on the school property needs to be done.

## 9. OTHER BUSINESS.

a. TULIP Program - VLCT - This is a tenant/user program to give insurance on municipal property being used by other than municipal entities. PACIF covers only municipal use.

Roland Simmons stated that a statement came in today about Orwell firehouse use guidelines as follows: if a person or organization would like to use the firehouse, they need to contact Peter W or Andrea Ochs or if not available contact Shirley Hendricks, followed by a list of housekeeping rules.

It is up to the Select Board to decide what is appropriate use of municipal buildings, of which the fire house is one. The Select Board is responsible for any use including non-municipal use because this non-municipal use must include additional insurance. For example, if a private party wishes to use a municipal building, they would go to the Select Board and sign up for the TULIP program.

Discussion followed. The Select Board explained that for example, an ACEPC [LEPC] meeting is a legitimate municipal meeting. The Select Board is ultimately responsible for municipal buildings and thus ultimately has a hand in the use of municipal buildings. The firehouse is a municipal building along with the town garage and the town office.

b. Municipal Building Policy - The Select Board agreed to work on setting up a municipal building use policy as soon as possible.

c. Rep. Will Stevens - On the IRV bill, Rep Will Stevens sent some correspondence back in reply to the Orwell request to not support the IRV bill. The letters are attached to these minutes

d. Casella Price Increases - Because of increased fuel costs, Casella waste removal prices are again rising.

e. Vermont Land Trust - The Select Board was notified by the Vermont Land Trust of the acquisition via an option to purchase at agricultural value, of 118 acres in Orwell now owned by Brian & Jeff Treadway.

f. Select Board Work - The Select Board agreed that the Chair can submit a pay sheet for administration work for the Town.

## 10. ADJOURNMENT.

**Walker James moved to adjourn the meeting at 9:10 p.m. Carla Ochs seconded the motion. The motion passed - 5 Yes - 0 No.**

Respectfully submitted,  
Susan Ann Arnebold  
Clerk of the Board



