

**MEETING OF THE  
ORWELL SELECT BOARD**

**October 8, 2007  
7:30 p.m.  
Town Office**

**Select Board - Carla Ochs  
Roland Simmons  
Peter Young**

**Present: Allen M. Alger Robert G. Arnebold  
Allen R. Alger**

**Susan Ann Arnebold, Clerk**

The meeting was called to order at 7:30 p.m., by Roland Simmons, Chair.

**1. CITIZENS COMMENTS.**

Carla Ochs commented she was impressed with the flier, sent around by the Fire Department, featuring some pictures showing a very good contrast between the old and new fire building.

**2. HIGHWAY REPORT.**

a. Road Foreman Report - Grading roads, brush cutting and completing and covering the winter sand pile were the activities of the Road Crew the past week. The overfill whistles are installed and working. The next steps are to put salt in the salt shed and get the vehicles ready for winter work and plowing.

The State inspector, John Daly, was at the Town Garage and stated that the floor drain to daylight is not legal. Discussion ensued.

The Road Foreman will ask John Daly for the particulars, in the form of a letter, on correcting the floor drain.

Allen M. Alger is completing a Betterback Roads 2007-8 grant request to install a stone line trench on the east hill on Brown Lane. This year's grant application work is completed and the form for payment will be in the mail on Tuesday.

b. VT Local Roads Workshop Report - The Select Board received the final report on the front end loader workshop held in Rutland and attended by Allen M. Alger and Dean Hanson. Both Road Crew members were pleased with this workshop and felt the time was well spent.

c. VLCT Report - The Select Board Chair received a follow up letter, with an action plan attached, from VLCT on the September 19th inspection. The Road Foreman and the Select Board went over the recommendations. Chainsaw use was discussed.

**Peter Young moved that the Select Board does not allow the Town employees to use any chainsaws that do not have a guard installed. Carla Ochs seconded the motion. The motion passed - 3 Yes 0 No.**

The Road Foreman confirmed the following: The eye wash unit was relocated. The chemical inventory is being completed. The bench grinder is adjusted as instructed. Torch gauges will be removed when not in use and the fire extinguishers are being processed.

**3. MINUTES.**

**Carla Ochs moved to accept the minutes of the regular meeting of September 24, 2007, as written. Peter Young seconded the motion. The motion passed - 3 Yes 0 No.**

#### 4. PAYMENT OF BILLS.

Carla Ochs moved to pay the General Fund orders in the amount of \$25,232.47, and \$63.85, and the Town and Sewer payrolls. Peter Young seconded the motion. The motion passed - 3 Yes 0 No.

#### 5. SEWER REPORT.

The Select Board reviewed the monthly reports and the Chair signed the tally sheets.

#### 6. TREASURER'S REPORT.

The Select Board went over the detailed report and monthly financial report submitted by the Treasurer. Some adjustments will have to be made.

#### 7. OLD BUSINESS.

a. SDVR Meeting Report - The Town Clerk gave a brief report on the Secretary of State's meeting of September 26th. A summary of this meeting will be mailed out to the participants along with a date for a second meeting. This second meeting will develop recommendations to be given to the Legislature committee, as requested. The first meeting was very productive; and all who attended valued the time spent.

b. HAVA Grant - The HAVA grant money was received electronically by the Treasurer. Discussion followed.

If all the money is not used by December 31st of this year, the Select Board will consider setting up a separate fund to carry over any balance of this money to 2008. The Town Clerk has till next August 2008 to make the grant purchases.

c. PACIF Annual Meeting Minutes - The Select Board reviewed these 2006 Annual Meeting minutes. This year's annual meeting is Thursday, October 11, 2007.

#### 8. NEW BUSINESS.

a. Kinney Pike Representative - The representative from Kinney Pike did not call or come to the meeting.

b. Access Permit - Tim LaDuc - The Select Board reviewed and discussed the access permit application received from Tim LaDuc with the Road Foreman..

**Peter Young moved to approve the access permit, with no culvert needed, for the Timothy LaDuc property at 18 Shoreham Depot Road. Carla Ochs seconded the motion. The motion passed - 3 Yes 0 No.**

c. Green Up Coordinator - Roland Simmons will contact Cindy Watrous about being Green Up coordinator for the coming year 2008.

d. PACIF Health - The Select Board Chair handed out the Health Hints Sheet, received from VLCT, to the Road Crew for consideration.

#### 9. OTHER BUSINESS.

a. PACIF Buildings Valuations - Roland Simmons had the figures from the VLCT building appraiser for consideration in completing the 2008 PACIF insurance application. Discussion followed.

**Peter Young moved to make the following changes to the PACIF buildings application sheet:**  
**Town Office - Building value increase to \$150,000 - Contents value increase to \$30,000**  
**Town Garage - Building value increase to \$165,000**  
**Orwell Free Library - Contents value increase to \$65,000.**

**for the 2008 PACIF insurance coverage. Carla Ochs seconded the motion. The motion passed - 3 Yes 0 No.**

b. Electric Service at Town Office - The Town Clerk reported that one half of the electrical outlets in the town office were not working on Friday. Roland Simmons called Wilson Electric. Allen Wilson arrived just after 3:30 p.m. on Friday. The Town Clerk explained the problems. In twenty minutes the two main electrical outlets effected were working. The Electrician stated that the outlets were deteriorated, replaced two and recommended replacement of the other outlets.

The Select Board asked about considering splitting the single outlet circuit in the Clerk's office into at least two. There has been a great increase in the machines being used every day in the Town Office the past five years. Discussion ensued.

The Town Clerk was instructed to have the outlets changed, to ask for a rubber cap for the outdoor flag light, and to get a cost estimate on splitting the outlet circuit in the office area.

c. Snow Plow Service - The Select Board discussed winter snow plowing for the Town.

**Peter Young moved to hire Allen R. Alger to plow the Treatment Plant Road and the Town Office parking lot for the 2007-2008 season, at the same price as last year. Carla Ochs seconded the motion. The motion passed - 3 Yes 0 No.**

#### **10. ADJOURNMENT.**

**Carla Ochs moved to adjourn the meeting at 9:00 p.m. Peter Young seconded the motion. The motion passed - 3 Yes - 0 No.**

Respectfully submitted,

Susan Ann Arnebold

Clerk of the Board



